

CONSTITUTION
Of the Dental Forum

ARTICLE I

The name of this Society shall be the DENTAL FORUM, of Milwaukee

ARTICLE II

Purpose

The object of this organization shall be to bring together the members at regular “round table gatherings” to discuss and intensely study such subject or subjects as may be selected from time to time; to promote the spirit of good fellowship; to cooperate with other organizations in all matters of mutual interest.

ARTICLE III

Officers, Standing Committees, and Appointive Posts

The offices will include a President, President-elect, Treasurer and Secretary, who shall constitute the Executive Committee. These offices and the Membership committee shall be elected by ballot at the April Meeting. All officers except for Treasurer, shall serve for one (1) year beginning August 1. The Treasurer shall serve for a three (3) year term.

The Membership Committee shall consist of five (5) members – the President, the Secretary (who shall serve as Vice Chair) and three (3) active members, elected by the membership. Each of the elected active members shall serve for three (3) years. Their terms shall expire in successive years. The senior elected member in any year shall be the Chairman of the Committee for that year.

The Program Committee shall consist of the Secretary and three (3) appointed members (plus other members as the Committee may from time to time recruit). Appointed members serve staggered three year terms and the senior member serves as Chair.

The following appointive posts shall be filled for renewable three year terms: Librarian, AV Coordinator, Christmas Committee Chair, and WFMO Committee Chair.

This organizational structure is depicted on the organizational chart appended to this Constitution and By-Laws, as Appendix 1.

ARTICLE IV

Membership

Active membership in this organization shall not exceed fifty (50). Membership limit shall progress from forty to fifty as follows: 1999: 40; 2000: 42; 2002: 44; 2003: 48; 2005: 50.

Honorary members shall consist of persons who have made valuable contribution to the science and art of dentistry, or who have rendered important service to the profession.

Life members

ARTICLE V

Amendment

The constitution may be amended by a two-thirds (2/3) vote of the members present, provided to proposed amendment shall have been presented in writing and signed by five (5) active members, thirty (30) days prior to said meeting.

ARTICLE VI

Fiscal Year

The fiscal year shall be from August 1 to July 31.

BYLAWS OF THE DENTAL FORUM
October 2017

ARTICLE I

Duties of Officers, Committees and Appointive Posts

Section 1

President

The president shall preside at all meetings of the organization, and shall be ex-officio member of all standing committees; appoint all committees not otherwise provided for and perform such duties as usually appertain to the office. During his/her term, the president shall serve as a member of the Membership Committee.

Section 2

President-elect

The President-elect shall assist the President in the performance of duties; preside in the President's absence and succeed to the office in case of vacancy for any cause. The President-elect shall succeed to the office of the President on the second August 1st following his/her election. The President-elect shall serve as Chair for the Finance Committee, and verify that the Program Committee is working actively in the year prior to his/her succession to President, to develop and mount the Forum program the following year.

Section 3

Treasurer

The Treasurer shall be responsible for all the transactions of a financial nature; shall collect and receive all dues and monies belonging to the Society and pay out same by check, cosigned by the President. The Treasurer shall within 30 days after the end of the fiscal year, prepare a financial statement, which shall be presented to the Executive Committee, and subsequently made available to the membership at large. In addition, the Treasurer shall serve as Vice-Chair of the Finance Committee.

Section 4

Secretary

The Secretary shall keep all current records of the organization and perform such duties as usually appertain to the office. The Secretary serves as a member of the Program Committee, and thereafter shall appoint (along with the committee) one person to the Program Committee. The Secretary also serves as Vice-Chair of the Membership Committee. The Secretary will normally advance to the office of President-elect after one year in office.

Annual Social Chair

Reports to: Treasurer/Finance Committee

The Annual Social Chair is appointed to a renewable three year term, and shall, with other members as may be recruited, make all arrangements for the Annual Social Dinner party.

Walter Farrell Memorial Outing Chair

Reports to: Treasurer/Finance Committee:

The Walter Farrell Memorial Outing (WMFO) Chair is appointed to a renewable three year term, and shall, with other members as may be recruited, make all arrangements for the annual WFMO.

ARTICLE II

Section 1

Active Membership

Membership in this organization shall be by invitation only. The candidate for active membership must have interest in a broad range of dental continuing education, a record of service to the profession, and a commitment to the Dental Forum both in timely financial support and active regular attendance. Candidates for membership must first be introduced to the Forum as invited guests. The candidate for active membership shall be a member in good standing of the American Dental Association, a graduate of an accredited school of dentistry for at least five (5) years, and shall be proposed to the Secretary, in writing, on official form, signed by five (5) active members. One of these sponsoring members shall be prepared to speak on the candidate's behalf, prior to the election, and will be designated as the candidate's Primary Sponsor.

Resident membership shall include all members whose dental offices are within Milwaukee, Ozaukee, Racine, Washington, and Waukesha counties. Out of town membership shall be limited to twenty (20) percent of the active membership.

There shall be no waiting list until a vacancy in the active membership exists. The President shall report vacancies at the January meeting; written notice by the Secretary to all members will follow. Proposals to active membership will be submitted by the end of the March business meeting. The proposal of a candidate to active membership shall be referred to the Membership Committee; and the recommendations of the Committee shall be read at the April meeting.

All elections to membership shall be a secret ballot at the May meeting. Eligible candidates must be recommended by the membership Committee. A candidate must receive a vote equal to fifty-one (51) percent of the membership present and eligible to vote to be elected. All candidates' names shall be placed on written ballots, and members may vote yes or no for any or all candidates. Candidates who do not receive a 51% vote are eliminated from consideration. The highest vote-getter (among those receiving more than 51%) fill the first vacancy, the second highest, the second vacancy, and so on, until the vacancies are filled and there are no more candidates eligible for consideration. Ties shall be broken by a run-off vote, and ties in such run-offs shall continue to be voted upon until the tie is broken.

Any vote regarding the membership status of any candidate or member shall require a quorum of 50% of active members plus 1.

Section 2

Honorary Members

The names of candidates for honorary membership shall be proposed at the May meeting by the Membership Committee. Election to honorary membership shall be at the May meeting. A unanimous vote of all active members present shall be necessary for election. Honorary membership shall be limited to those clinicians who have demonstrated an outstanding contribution to dentistry and who would be ineligible to hold regular membership. Honorary members shall be liable for payment of the established honorary member fee for themselves and the established guest fees for their guests at meetings of the Dental Forum.

Section 3

Life Members

An active member of the Dental Forum in good standing for a minimum of ten (10) years may apply for Life membership if he/she has reached the age of sixty-five (65) years. An active member in good standing, yet has not retired, but has reached the age of sixty (60) years and has been a Forum member for at least twenty (20) years, may also apply for Life membership. Applications for Life membership must be made in writing prior to January 1 of the year the member becomes eligible. Special circumstances, e.g. Disability may be considered on an individual basis.

Upon election to Life membership, members shall be exempt thereafter for all assessments and dues; but shall retain a right to attend all meetings, to have a voice but not a vote, in the affairs of the Dental Forum, and to receive all notices of the Society. Life members shall be liable for payment of the established life member fee for themselves and the established guest fees for their guest at meetings of the Dental Forum.

The name of any active member who dies while a member in good standing shall be transferred to the Life Membership list by the Secretary.

ARTICLE III

Section 1

Dues and Fees

An initiation fee shall be paid by each new active member. The annual dues for active members shall be payable in full prior to October 1 of the fiscal year. The initiation fees, dues, Honorary member fee, Life member fee, and guest fees shall be authorized in advance by a vote of the membership.

Reservations made for any Honorary member, Life member, or guest which are not kept, or cancelled with insufficient notice, will be charged as if the Honorary member, life member, or guest had been present.

Additional assessments may be levied by the Executive Committee when deemed necessary, if approved by two-thirds (2/3) vote of the active members present.

Any member in arrears for six (6) months will be automatically suspended and notified in writing of such action. Any member thus suspended may be reinstated by the payment of all arrears and claims. Any member in arrears for twelve (12) months will be automatically dropped from membership.

Section 2

Financial

In the event of the Dental Forum dissolving as an entity, funds, and property belonging to The Dental Forum of Milwaukee will be donated to the Marquette University School of Dentistry.

ARTICLE IV

Meetings

The organization will meet on the second Friday of every month, or at any convenient time called by the Executive Committee to accommodate the speaker or clinician, from September to May inclusive. The annual meeting shall be in April. The newly elected officers shall assume their respective offices on August 1.

The September and February meetings shall be optional and left to the discretion of the Program Committee. Special meetings may be held at the written request of ten (10) active members or the call of the Executive Committee. A minimum of twenty (20) active members shall constitute a quorum for the transaction of business.

ARTICLE V

Guests

Guests may be admitted to scientific meetings of the Forum on invitation from a member. The guest fee, which will include the cost of lunch or dinner, shall be authorized in advance by the vote of the membership. In the event of a special study course, each guest must pay the pro-rated assessment authorized in advance by a vote of the membership. Any exception to this rule shall be left to the decision of the Executive Committee. The number of guests a member may invite to a meeting is to be unlimited. However, any individual guest may not attend more than three (3) scientific meetings per program year.

ARTICLE VI

Non-Attendance

In order to receive credit for attendance at a scheduled regular meeting, a member must be present for both the scientific and business portions of each meeting.

Attendance will be tracked with a verbal roll-call by the Secretary at the beginning of each business meeting. Members are allowed two (2) absences per program year without recourse. If a member reaches the two absence plateau the chairman of the membership committee will be notified. The chairman will then contact the member stating he or she has used up their allotment of absences for the program year and that any additional absences during the current program year will result in a “\$75.00 special assessment for each additional meeting missed.” Members assessed as such

will have the option of petitioning the Membership Committee for reversal of the special assessment on a case by case basis. The Membership Committee will review such petitions and reverse special assessments where the committee feels it is warranted. Personal health issues of the member or member's family would be the principal reason for assessment reversals.

If a member sustains two \$75.00 special assessments in a single program year, without membership committee reversal (for a total of four meeting absences), their membership would be ***automatically revoked***. No refund of previously paid club dues by the terminated member would apply.

Reinstatement may be granted by a 2/3rds majority vote of the membership status quorum present (per bylaws), and the suspended member will be again notified immediately of the decision.

ARTICLE VII

Rules of Order

Roberts Rules of Order shall be the code of this Society

- Order of Business:
- Call meeting to order
- Roll Call
- Reading of Minutes
- Correspondence
- Report of Committees
- Election of Members (at May meeting)
- Unfinished business
- New business
- Election of Officers (at April meeting)
- Adjournment

ARTICLE VIII

This Constitution and By-laws, and all subsequent amendments thereto, shall be the governing code of this organization. Done in convention by the unanimous consent of all members present, the 25th day of November, 1921, in witness thereof we have hereunto subscribed our names...